



Ebony Horsewomen Equestrian and Agricultural Center  
**12TH ANNUAL EBONY HORSEWOMEN INC.**  
**SPRING FESTIVAL AND WILBUR J. TALLEY MEMORIAL HORSE SHOW**  
**VOLUNTEER SIGN-UP FORM**

**PLEASE COMPLETE AND RETURN THIS FORM BY MAY 20TH.**

**IMPORTANT DATES & TIMES**

Event Date: **Saturday June 10th**  
Horse Show Start Time: **8:00 am**  
Festival Start/End Time: **10:30 am – 6:00 pm**  
**\*Mandatory Volunteer Meeting Date: Saturday June 3rd, 1pm**

Thank you for your interest in volunteering at the *12th Annual Ebony Horsewomen Inc. Spring Festival and Wilbur J. Talley Memorial Horse Show*. While the annual Spring Festival is historically one of our largest and well-known events, this year's Horse Show is set to be extra special. The namesake of the horse show, Wilbur J. Talley, was a lifelong horseman and beloved member of the Ebony Horsewomen Inc. family. For over a decade, "Mr. Will" (as he was affectionately known) was a bedrock of our equestrian center. In his role as stable manager, Mr. Will taught countless youth about equine health, behavior, training and the rich legacy and contributions of African-Americans in America's horse industry. Though, sadly, we lost Mr. Will earlier this year, it is our honor and joy to remember him through EHI's annual community festival.

**For additional information or assistance, contact Tiffani Jones at: [TJones@ebonyhorsewomen.us](mailto:TJones@ebonyhorsewomen.us) or call the EHI administrative offices at: (860) 293-2914**

**VOLUNTEER INFORMATION (\*FIELD MUST BE COMPLETED)**

*Volunteer Name/Group Name		Number of Volunteers
*Address Line 1		
Address Line 2		
*City	*State	*Zip
*Best Telephone Number	*Email Address	
*Date of Birth <i>(If under 18 years old, you must provide the name of a guardian)</i>	Name of Guardian	
Is the volunteer between ages 12-14? <input type="checkbox"/> YES <input type="checkbox"/> NO	Please note that we cannot accept individuals who are under 14 years of age for most volunteer positions. Volunteers, ages 12 – 14 will be assigned positions on the day of the festival.	*Emergency Contact Name
*Emergency Email Address	Relationship	*Telephone Number
*Medical Conditions		Preferred T-shirt Size <input type="checkbox"/> S <input type="checkbox"/> M <input type="checkbox"/> L <input type="checkbox"/> XL <input type="checkbox"/> XXL

**\*All volunteers agree to sign a volunteer waiver**

**VOLUNTEER ASSIGNMENT**

Indicate where you would like to volunteer. While not guaranteed, we will make every attempt to match you to your preferences.

<input type="checkbox"/> Set-Up	<input type="checkbox"/> First Aid Assistant	<input type="checkbox"/> Parking	<input type="checkbox"/> Roaming Cartoon Character
<input type="checkbox"/> Hospitality	<input type="checkbox"/> Country Store (retail)	<input type="checkbox"/> Anywhere	<input type="checkbox"/> Break-Down
<input type="checkbox"/> EHI Ambassador (directions, tours, general information)	<input type="checkbox"/> Snack Shack (food service and retail)	<input type="checkbox"/> Exhibit Assistant (petting zoo, bounce house, musicians, games, roaming cartoon characters)	<input type="checkbox"/> Vendor Assistant (vendors, food truck, community organizations)



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### VOLUNTEER SHIFTS

Indicate your desired shift. While not guaranteed, we will make every attempt to match you to your preferences.

**Shift 1:** 7am – 10am (includes setup and opening)     **Shift 2:** 10am – 1pm     **Shift 3:** 1pm – 4pm     **Shift 4:** 4pm – 7:30pm (includes closing and breakdown)

### IMPORTANT INFORMATION

Once you submit this volunteer form, you're all set. In a few days you'll receive a confirmation of your volunteer time and position. Please plan to report to the Volunteer Tent **30 minutes** before your shift.

The Volunteer Coordinator may require a parent or guardian adult to accompany volunteers 12 – 14 y.o. Youth groups that are interested in volunteering must contact the Volunteer Coordinator at; [TJones@ebonyhorsewomen.us](mailto:TJones@ebonyhorsewomen.us) for more information.

A mandatory volunteer meeting will be held on Saturday, May 3, 2017 at the Ebony Horsewomen Equestrian Center at 1:00 p.m. We'll answer questions, acquaint all volunteers with the layout of the center and review logistics for the festival.

**Ebony Horsewomen Equestrian and Agricultural Center**  
**337 Vine Street**  
**Hartford, CT 06112**