



2ND ANNUAL WILBUR J. TALLEY MEMORIAL & CHARITY HORSE SHOW VOLUNTEER SIGN-UP FORM

PLEASE COMPLETE AND RETURN THIS FORM BY MAY 20TH.

IMPORTANT DATES & TIMES

Event Date: **Saturday June 9th**
Horse Show Start Time: **8:00 am**

***Mandatory Volunteer Meeting Date: Saturday June 3rd, 1pm**

Thank you for your interest in volunteering at the *2nd Annual Wilbur J. Talley Memorial & Charity Horse Show*. Like last year's, this year's horse show is extra special. The namesake of the horse show, Wilbur J. Talley, was a lifelong horseman and beloved member of the Ebony Horsewomen Inc. family. For over a decade, "Mr. Will" (as he was affectionately known) was a bedrock of our equestrian center. In his role as stable manager, Mr. Will taught countless youth about equine health, behavior, training and the rich legacy and contributions of African-Americans in America's horse industry. Though, sadly, we lost Mr. Will earlier this year, it is our honor and joy to remember him through EHI's horse show.

For additional information or assistance, contact Tiffani Jones at: TJones@ebonyhorsewomen.us or call the EHI administrative offices at: (860) 293-2914

VOLUNTEER INFORMATION (*FIELD MUST BE COMPLETED)

*Volunteer Name/Group Name		Number of Volunteers
*Address Line 1		
Address Line 2		
*City	*State	*Zip
*Best Telephone Number	*Email Address	
*Date of Birth (If under 18 years old, you must provide the name of a guardian)	Name of Guardian	
Is the volunteer between ages 12-14? <input type="checkbox"/> YES <input type="checkbox"/> NO	Please note that we cannot accept individuals who are under 14 years of age for most volunteer positions. Volunteers, ages 12 – 14 will be assigned positions on the day of the festival.	*Emergency Contact Name
*Emergency Email Address	Relationship	*Telephone Number
*Medical Conditions		Preferred T-shirt Size <input type="checkbox"/> S <input type="checkbox"/> M <input type="checkbox"/> L <input type="checkbox"/> XL <input type="checkbox"/> XXL

*All volunteers agree to sign a volunteer waiver

VOLUNTEER ASSIGNMENT

Indicate where you would like to volunteer. While not guaranteed, we will make every attempt to match you to your preferences.

<input type="checkbox"/> Set-Up	<input type="checkbox"/> First Aid Assistant	<input type="checkbox"/> Parking	<input type="checkbox"/> Roaming Cartoon Character
<input type="checkbox"/> Hospitality	<input type="checkbox"/> Country Store (retail)	<input type="checkbox"/> Anywhere	<input type="checkbox"/> Break-Down
<input type="checkbox"/> EHI Ambassador (directions, tours, general information)	<input type="checkbox"/> Snack Shack (food service and retail)	<input type="checkbox"/> Exhibit Assistant (petting zoo, bounce house, musicians, games, roaming cartoon characters)	<input type="checkbox"/> Vendor Assistant (vendors, food truck, community organizations)



Ebony Horsewomen Equestrian and Agricultural Center

2ND ANNUAL WILBUR J. TALLEY MEMORIAL & CHARITY HORSE SHOW
VOLUNTEER SIGN-UP FORM

VOLUNTEER SHIFTS

Indicate your desired shift. While not guaranteed, we will make every attempt to match you to your preferences.

Shift 1: 7am – 10am (includes setup and opening) **Shift 2:** 10am – 1pm **Shift 3:** 1pm – 4pm **Shift 4:** 4pm – 7:30pm (includes closing and breakdown)

IMPORTANT INFORMATION

Once you submit this volunteer form, you're all set. In a few days you'll receive a confirmation of your volunteer time and position. Please plan to report to the Volunteer Tent **30 minutes** before your shift.

The Volunteer Coordinator may require a parent or guardian adult to accompany volunteers 12 – 14 y.o. Youth groups that are interested in volunteering must contact the Volunteer Coordinator at; TJones@ebonyhorsewomen.us for more information.

A mandatory volunteer meeting will be held on Saturday, May 3, 2017 at the Ebony Horsewomen Equestrian Center at 1:00 p.m. We'll answer questions, acquaint all volunteers with the layout of the center and review logistics for the festival.

Ebony Horsewomen Equestrian and Agricultural Center
337 Vine Street
Hartford, CT 06112